



ST ANDREW'S SCHOOL GOVERNING BODY
Full Governing Body Non-Confidential Minutes of Meeting
Held on 10th July 2018, 19.30pm

Governors	Governor Category	Other info (Chair/HT/Voting)
Nicola Edwards (NE)	Head Teacher (ex officio)	HT
John Jones (JJ)	Foundation Governor (LDBS)	Chair of Governors
Ingrid Farmer (IF)	Foundation Governor (Deanery)	Vice Chair of Governors
Carol Turner (CT)	Foundation Governor (LDBS)	Voting
Toni Meadows (TM)	Foundation Governor (PCC)	Voting
Georgina Priestley (GP)	Foundation Governor (PCC)	Voting
Judy Cooper (JC)	LA Governor	Voting
Alexandra McGregor (AM)	Staff Governor	Voting
Jo Jefferies (JJE)	Parent Governor	Voting
Nigel Fullard (NF)	Parent Governor	Voting
Also Present		
Dan Tomlin (DT) (The Clerk)	Clerk to Governors	Non-voting
Marion Calder (MC)	Asst Head	Non-voting
Mark Newton (MN)	LDBS	Non-voting

GB Core Functions (reference key for agenda items)

- 1 Ensuring clarity of vision, ethos and strategic direction** – *engaging with stakeholders; strategic planning including succession planning; meeting statutory duties.*
- 2 Holding the Head teacher to account for the educational performance of the school and its pupils and the performance management of its staff** – *appointing Head; self-evaluation including working with data, monitoring visits and responding to reports; performance management.*
- 3 Overseeing the financial performance of the school and making sure its money is well spent** – *annual report; Pupil Premium and PE and Sport Budgets.*

Agenda Item	<u>Meeting Commenced at 19:35 hours</u>	Action agreed by who & when	GB Core Functions Ref Nos
17-18/001	Welcome was made by Chair, JJO Introduced MN, explained to the FG that MN has an open invitation to all FGB's The opening prayer was led by NE.	JJ	
17-18/002	Statutory Duty Quorum Ascertained No Apologies. IF arrived at 19:50	ALL	
17-18/003	Statutory Duty Declaration of Interest/Pecuniary Interest There was none declared.	ALL	
17-18/004	Statutory Duty Declaration of Any Other Business NE declared MOU to be discussed as AOB	ALL	

17-18/005	Statutory Duty Approval of the Minutes from the Last Meeting The Minutes were approved and signed by the Chair.	DT	
17-18/006	Matters Arising from the Minutes of the Previous Meeting not on the agenda for today's meeting N/A		
17-18/007	Statutory Duty Report on Membership of the Governing Board to include any vacancies, (Forthcoming) Elections, Appointments and Forthcoming Expiration of any Terms of Office As this is their last FGB, JJO thanked , NF, CT & AM for their services to the FGB. CT to stay on until OCT Half Term. A Parent Governor form has been received, it was circulated at FGB, Decision to by made in AOB. JJO has spoken to Rev June, she is happy to join the FGB in September. Two other Governors from other schools have expressed an interest in joining the FGB, JJO to meet with them, If they join they would be co-opted onto the FGB then given roles accordingly. New Vicar starts at St Andrews in Nov. IF is stepping down as VC, new appointment to be made in the new school year. New Staff Governor will be appointed in Sept.		
17-18/008	Statutory Duty Reporting on Delegated Functions, Educational Performance of the School and Recommendations to the Full Governing Board: i. Chairs Report JJO attended a Leadership course, this focused on Assessing FGB's, Planed targets and directing schools effectively. ii. Minutes of Committee Meetings and Link Governor Reports All minutes have come in. T&L: NFA Resources: Staff Contracts – agreed at committee, ratified by FGB. IT Contract – agreed at committee, ratified by FGB (original quote £16k, more likely to be £32k. This has been budgeted for). GDPR Policy – agreed at committee, ratified by FGB		

	<p>iii. Head Teacher's Report report had been previously circulated to Governors prior to the meeting.</p> <p>GB agreed report.</p> <p>IF <i>challenged</i> the vacancies in Yr 3, NE informed that no PPA first week in Sept so other teachers can cover, Then Agency until replacement.</p> <p>GP <i>challenged</i> why no permanent replacement yet, NE advised that due to national shortage of teachers, candidates not turning up.</p> <p>SATS Data was presented by NE, Although the results are not where they should be, a marked improvement can be seen. Results also do not reflect the Teachers Assessments.</p> <p>The FGB gave their views on the results and fully agreed that the exceptionally hard work put in by NE and all involved has had a very positive impact. NE has shown great leadership and has the full backing and support of the FGB.</p> <p>NE advised the FGB of the Next Steps that will be put in place from September to ensure levels are raised, this included, Interventions, Home Learning utilising Support Staff, Maths Focus and more support where needed.</p>	NE	
17-18/009	<p>Statutory Duty Review and Approval of the following Policies for ratification:</p> <p>N/A</p>		
17-18/010	<p>Planning, Reporting Back and Impact of Governors' Visits to School and Training Attended</p> <ul style="list-style-type: none"> GB training IF has attended Hot Topics and Class Assembly, School Visit. JC has attended a School Visit for SATs week. NF,JJO attended the School for a RIG Day JJO,NE,TM,AM,MC,DT,NF.CT attended GDPR Training <p>More Governors to attend the school more regularly from September.</p> <p>DT to Re-Circulate the GSS Training Schedule for next Term.</p>		
17-18/011	<p>Update re Nursery In HT Report</p>		
17-18/012	<p>Update re Breakfast & After School Clubs In HT Report</p>		

17-18/013	<p>. Any Other Business</p> <p>NE – MOU (memo of understanding) – Agreed by FGB</p> <p>Parent Governor form previously Circulated, Unanimously Agreed. Nicole McAllister to be appointed as Parent Governor to replace NF. DT to Contact Nicole.</p> <p>JJO and FGB reiterated their thanks to leavers NF,AM,CT</p> <p>Chair thanked the FGB for a Productive and Constructive meeting, All spoke freely.</p> <p>The next GB meeting date TBA, JJ to liaise with DT,NE,IF</p>	.	
17-18/014	<p>Closing Prayer</p> <p>MN led the closing prayer.</p> <p>Meeting ended at 21:00.</p>		