



St Andrew's C of E Primary School

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'Growing and learning together with God'

Head Teacher: Mrs N J Edwards BA (Hons) NPQH

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28th May 2020

Dear Parents/Carers

Reception pupils returning to school from June 1st 2020.

Thank you to all parents and carers who completed the survey and provided valuable feedback about the re-opening of schools from June 1st.

Here are the key things for you to know about bringing your child to school from Monday 8th June.

- Children should *not* wear uniform. They need clean clothes they can recognise as their own. They will not be changing for PE at all, but should wear comfortable clothes they can run around in.
- One parent only is to walk each child through the main car park gate down to the external EYFS classroom door and wait on the 2m marking until the child is called in to school.
- Children do not need to attend every single day, but you must confirm with the main office each week which days you will be sending your child in. Please do so by emailing absence@standrewsuxbridge.org.uk by 12pm on the previous Friday afternoon.
- If you wish to change days due to working patterns etc. then please email absence@standrewsuxbridge.org.uk to confirm the changes.
- Hours are 9:00am soft start to 3:00pm soft finish – to allow for social distancing Monday to Thursday. School finishes at 11:45pm on Friday to allow for staff PPA time, deep cleaning, and any maintenance of the site which needs to take place.
- Your child will be in a group of no more than 10 children, either in the Reception or the Nursery classroom.
- This group will remain the same regardless of which days you send them in.
- Mrs Calder and Miss Pocock will be teaching in the Reception classroom and Miss Logeswaran and Miss Dickson will be teaching in the Nursery classroom.
- Groups will be decided by school staff and will not necessarily take into account friendships.
- Each group will have a different break and lunchtime so there is no mixing of groups.
- Children will need to bring a packed lunch or order a packed lunch via The Pantry.
- Children will need to bring a water bottle that is clearly named.
- Each child will have their own designated space where they will keep all their personal belongings during the day. This will include book bag, reading books, water bottle and lunchbox if applicable.
- Each child will be provided with their own set of stationery and resources which will remain in their space throughout the day.
- There will be no shared milk and fruit so please send a snack for break time in with your child which they should keep with them in their bag or lunchbox until needed. (Please do not send in anything that your child would be unable to open or peel on their own.)
- All children will have a morning playtime and a lunch break. They will eat in their classrooms, supervised by one of the EYFS staff.
- Children will not be able to play on the climbing frames and will be taught to play games that involve social distancing and no physical equipment.

- All members of staff are suitably qualified as emergency first aiders and will look after any children who need special attention for any injuries or suspected illnesses.
- Any child who displays any signs of being unwell will not be allowed to enter school at the start of the day or will be sent home as soon as possible.
- Asthma or EpiPen medication must be labelled and sent in with your child if needed. If any information on the previous medications in school form has changed then you must email the school office and complete a new form online. This medication will be kept in the classroom in case of need. No other medication will be administered in school at this time.
- Reception children will be taught a range of subjects including Phonics, Maths, PE and Collective Worship each day.
- All staff will work hard to support the children through this difficult transition back to school. Pastoral support will be available to those who need it, by arrangement with the class teacher.
- Children will bring home a selection of reading books at the end of each week which they should keep hold of until they have finished reading all of them.
- Children will be encouraged to maintain good social distancing at all times. They will help to create a class charter together and will frequently wash their hands including at the start of the day, before and after breaks and lunch and before they leave school.
- Staff will support children to remember these new rules and to follow the signs to help them move safely around school.
- Staff will be unable to have conversations with parents before and after school. Parents should use the Class Dojo system to send a message to one of the EYFS staff if needed.
- The main car park gates will be opened from 3pm and parents will need to maintain social distancing as they walk down and wait on the designated markings for their children to be released to them.
- Parents must not loiter after collecting their children but should move away quickly where possible.
- All parents should avoid using the passageway that runs from the bus stop down to the school gates as this narrow walkway does not allow for social distancing. Parents should walk along the main paths down Nursery Way, keeping their distance from other families.
- By sending your child to St. Andrew's at this time, you are agreeing to abide by all new rules and procedures for maintaining social distancing and good hygiene. Where children, or parents, show continual disregard for these rules, the child's place in school at this time may be taken away.

At this challenging time, we have done our very best to plan for Reception pupils returning to school from June 8th. Measures and procedures have been put in place to support the pupils as best as possible with the resources, facilities, time and guidance that is available. The decision to send a pupil in to school must be made by each individual family, dependent on each individual circumstance. There will be no penalties for non-attendance at this time. Where a child does not attend school, resources will be sent through for home-learning via Class Dojo, and staff will continue to keep in touch with all families at this time. Please do make sure that you inform the office of any change to your contact details, especially email address.

Yours sincerely



Mrs N J Edwards
Head Teacher