

St. Andrew's Church of England School is a caring Christian school. We have a strong relationship with parents and carers and our aims are to create a stimulating, learning environment in which every individual can be the best they can be.

To truly create the best outcomes for the children requires the relationship between home and school to be based on the principles of care, integrity, trust and mutual respect. It is expected that parents, carers and all adults will always be good role models, ensuring they demonstrate a positive relationship at all times. The maintenance of this relationship is important to ensure that a child or children are safe (please read our safeguarding policy) and not open to undue distress and anxiety.

### **Code of Conduct**

St Andrew's School expects everyone that comes on to the school site to:

- Follow the School's safeguarding procedures, ensure that pupils are protected from harm and **immediately** report anything that they believe is putting children at risk;
- Understand that both teachers and parents need to work together for the benefit of their children;
- Respect the caring ethos of our school;
- Treat the school environment and property with respect;
- Demonstrate that **all** members of the school community should be treated with respect and therefore set a good example in their own speech and behaviour;
- Take responsibility for their own child's behaviour, especially in public where it could otherwise lead to conflict, aggressive behaviour or unsafe behaviour;
- Approach the school to help resolve any issues of concern;
- Refrain from smoking/vaping or taking drugs whilst on the school site;
- Refrain from consuming alcohol during the school day on school site;
- Not bring animals on to the school site, other than guide dogs or with the express permission of the Head Teacher for special circumstances.

### **Guidelines**

In order to support a peaceful and safe school environment the school will not tolerate parents, carers or visitors exhibiting the following. This is not an exhaustive list but seeks to provide illustrations of such behaviour:

- Sending abusive or threatening emails or text / voicemail / Class Dojo or other written communications to anyone within the school community
- Disruptive behaviour which interferes or threatens to interfere with any of the school's operation or activities anywhere on the school premises
- Any inappropriate behaviour on the school premises / events / games
- Speaking in an aggressive / threatening tone or swearing and / or use of inappropriate language
- Defamatory, offensive or derogatory comments regarding the school or any of the pupils/ parents / staff at the school on Facebook/ Class Dojo or other social sites ( see Appendix 1 )
- Physically intimidating e.g. standing too close
- The use of aggressive hand gestures / shaking or holding a fist towards another
- Pushing / hitting e.g. slapping, punching or kicking
- Racist or sexist comments

Please note that inappropriate, disruptive or threatening behaviour towards the school that takes place off the school site might also be considered unacceptable. This includes inappropriate messaging in all forms as well as defamatory, abusive and or insulting comments made about the school, its pupils, parents and staff on social media. These may be reported to the appropriate bodies, including legal teams and the police. The school takes all forms of cyber bullying seriously and any incidents are dealt with and recorded as a serious incident.

Please be aware of the **appropriate way to express your concerns** (see school complaints procedure) and understand that social media is never a helpful vehicle.

School premises are private property and people who come on the site will generally have the permission of the school to do so. In circumstances where the School believes that an individual's conduct has fallen short of the expectations referred to above and is unacceptable, then it has the power in common law to bar that individual from the premises.

Any parent who is asked to leave the school premises will have the right to appeal the decision by writing to the Chair of Governors.

Please note that incidents of rudeness will be logged with the Chair of Governors.

### **Incidents involving others' children**

If an incident has happened at school involving your child, please do not approach/telephone other parents. By all means come in and tell staff how you are feeling and what your child's account of the incident was, but let us deal with it in school.

Approaching someone else's child in order to discuss an incident or "tell them off" because of their actions (whether alleged or observed) is not appropriate in any circumstances. If you have concerns about something that has happened in school, please speak to a member of staff.

### **Appendix 1:**

#### **Inappropriate use of Social Networking Sites**

Social media websites are being used increasingly to fuel campaigns and complaints against schools, Headteachers, school staff, and in some cases, other parents/pupils.

The Governors of St Andrew's School consider social media websites being used in this way as unacceptable and not in the best interests of the children or the whole school community.

Any concerns you may have must be made through the appropriate channels by speaking to the class teacher, the Headteacher or the Chair of Governors, so they can be dealt with fairly, appropriately and effectively for all concerned.

In the event that any pupil or parent/carers of a child/ren being educated at St Andrew's is found to be posting libellous or defamatory comments on Facebook, Class Dojo or other social network sites, they will be reported to the appropriate 'report abuse' section of the network site. All social network sites have clear rules about the content which can be posted on the site and they provide robust mechanisms to report contact or activity which breaches this. The school will also expect that any parent/carers or pupil removes such comments immediately.

Please be reminded that Class Dojo is a privilege and any misuse or contradiction of these terms will result in a ban for a term / permanently.

*Having made your choice to send your child/ren to St. Andrew's CofE Primary School, you have given your agreement to abide by this policy.*

*Spring 2019 – written by the Parents' Council and Approved by the Governing Body*